



## Installation Instructions For Pre-Attached Rosettes & Short Plates

### Passage and Privacy

*With step-by-step Installation Pictograms & Drilling Template*

Applies to:

- Classic and Rope Rosettes
- Cottage and Studio Short Plates

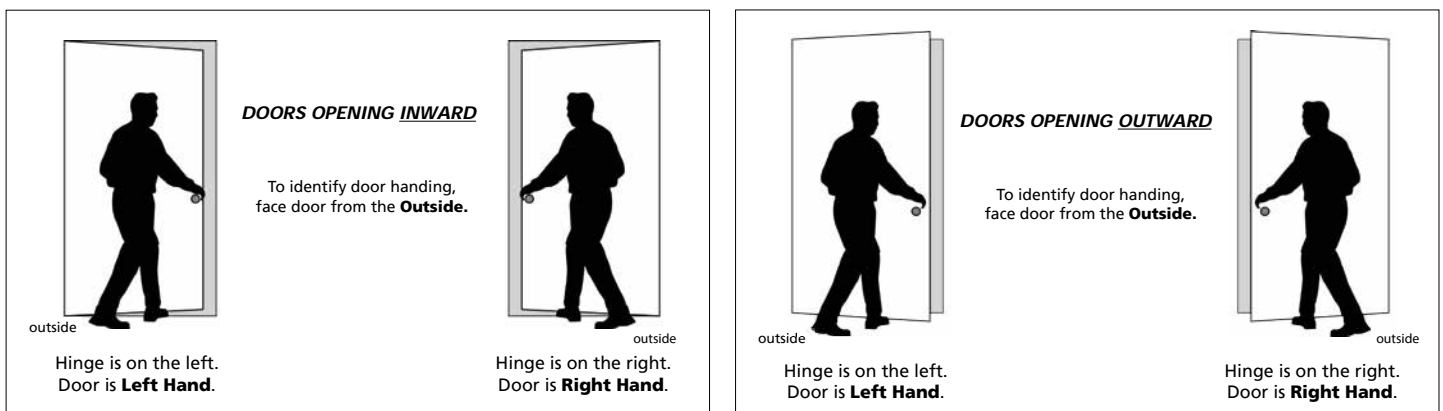
**Tools Required: # 2 Phillips Screwdriver (Not power tools)**

### Door Handing - Rosettes and Short Plates

Door handing is critical for Split-Finish, or Split-Design products. It's also used to determine where the Interior and Exterior halves of the lockset are located on the door. And, it's used to position the latch tongue in relation to the strike plate.

**Inside of Door** - The **Inside** of a door refers to the side of the door that faces the room. For example, for a bedroom door on a hallway, the **Inside** of the door would face the bedroom.

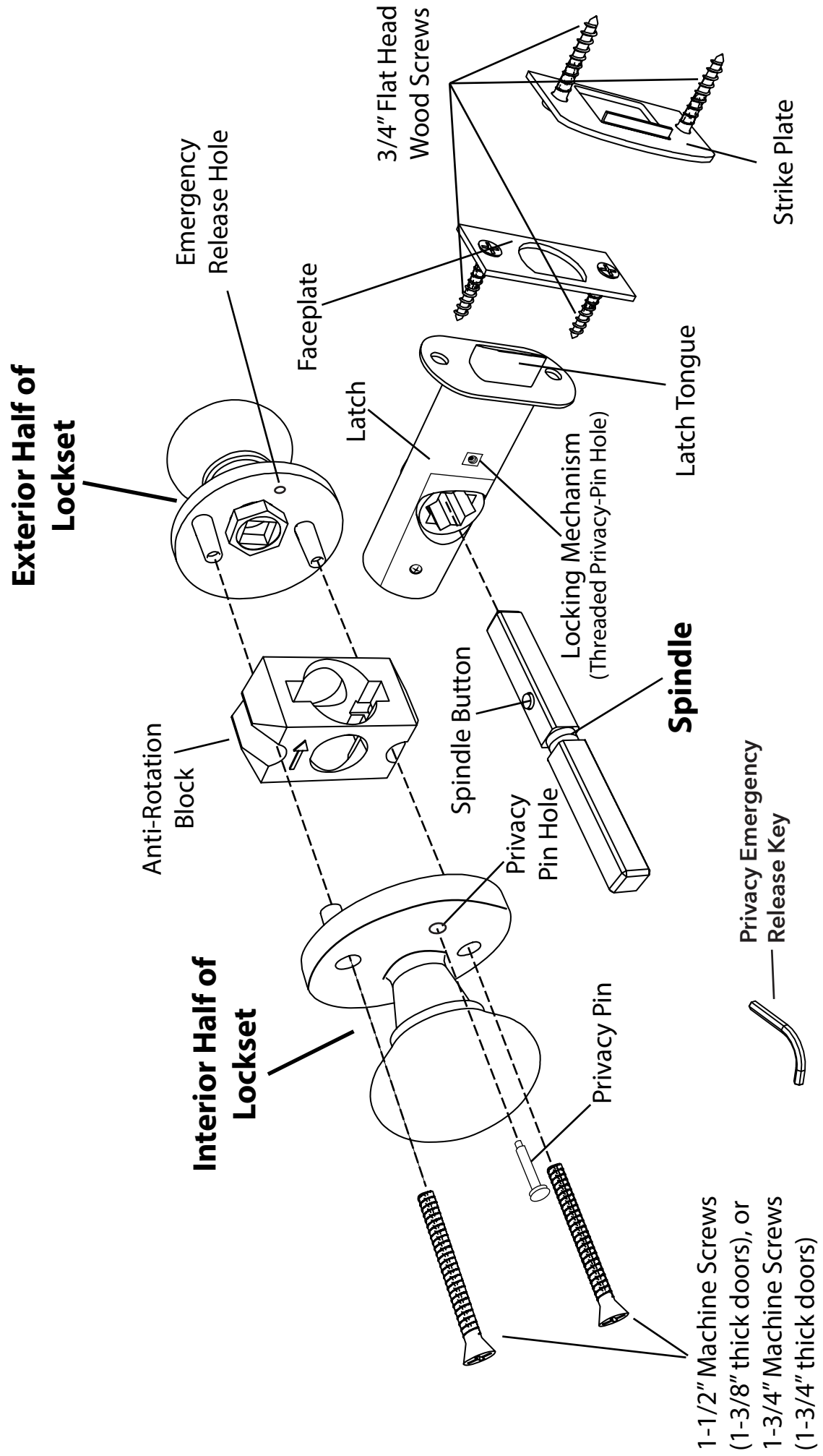
**Outside of Door** - The **Outside** of a door refers to the side of the door that faces away from the room. The **Outside** of a door is generally more visible to visitors, and therefore a rosette on this side of the door has no visible screws. For example, on a bedroom door, the **Outside** would face the hallway.



### INSTALLATION RULES:

- 1) Lockset machine mounting screws are inserted from the inside.
- 2) Privacy pin holes are next to the door side containing the latch.
- 3) Latch tongues have a beveled side, and this side should contact the curved end of the face plate, and curved end of the strike plate.  
(See \***Latch Tongue Note** on page 3.)

# Exploded Drawing for Pre-Attached Rosette/Short Plates Passage/Privacy



# Installation Instructions For Pre-Attached Rosettes and Short Plates

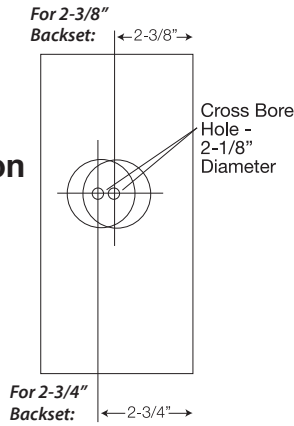
**Fits doors  
1-3/8" to 1-3/4" thick**

## Passage/Privacy

**Tools Required: #2 Phillips Screwdriver (Not power tools)**

**A**

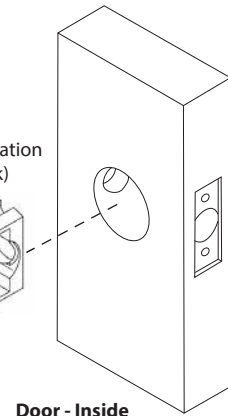
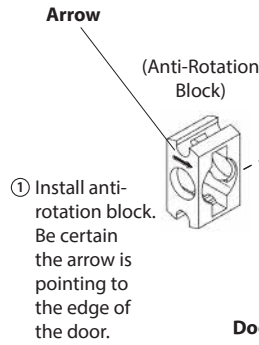
### Backset Information



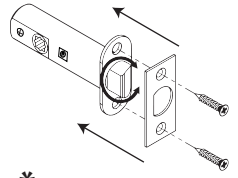
**NOTE:**  
DRILLING  
TEMPLATES  
ON  
SEPARATE  
INCLUDED  
SHEET

**B**

### Install Latch



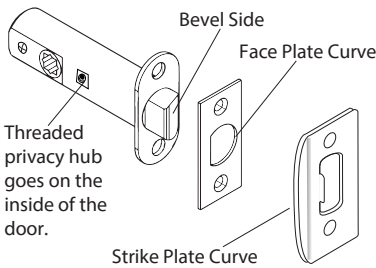
- ② Install latch and rotate the latch tongue \* to change handing. (See page 1 for handing)
- ③ Install faceplate with 3/4" wood screws.



\* See Latch Tongue Note in next panel

### \* Latch Tongue Note

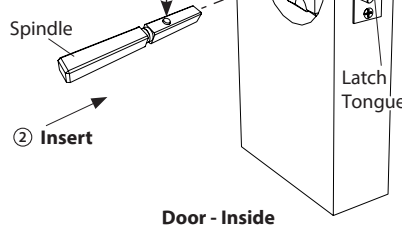
Bevel side of latch tongue should contact curved end of face plate, and curved end of strike plate.



**C**

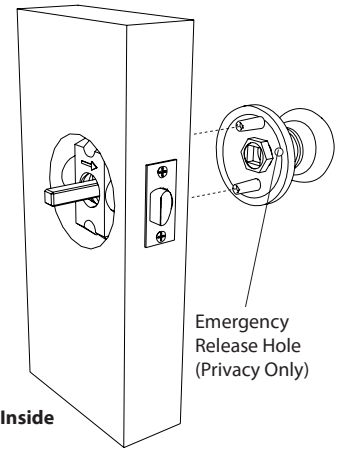
### Insert Spindle

- ① Push spindle button down and hold during insertion
- ② Insert



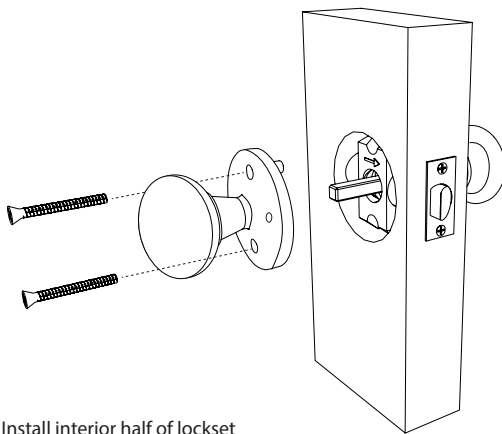
**D**

### Install Exterior Half of Lockset



**E**

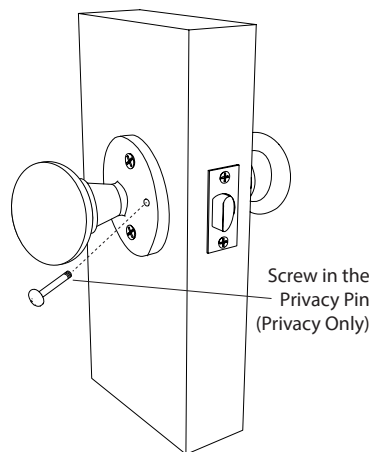
### Install Interior Half of Lockset



Install interior half of lockset with 1-1/2" machine screws (1-3/8" thick doors), or 1-3/4" machine screws (1-3/4" thick doors)

**F**

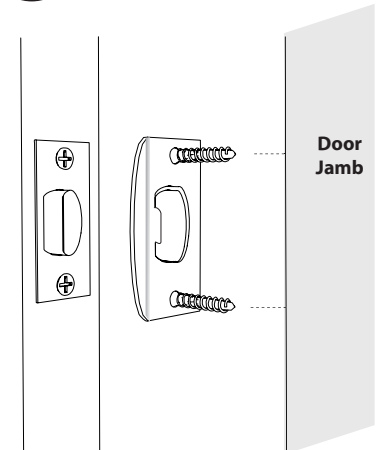
### Install Privacy Pin



Door - Inside

**G**

### Install Strike Plate



Attach the strike plate to the door jamb using 3/4" long wood screws.

# PASSAGE/PRIVACY DOOR PREPARATION TEMPLATE

